**SITL RESEARCH**

 **GRANT PROGRAM**

**Application Packet for 2025**

**PART 1: COVER LETTER** (submit as a separate word document)

**Directions**: Complete a 1-page cover letter in which you introduce yourself, identify the category of the grant for which you are applying, and provide a short description of your current research endeavors. It must be in 12-point Times New Roman font/type.

**PART 2: APPLICATION FORM** (submit as a separate word document)

**Directions**: Please complete items 1–4. ONLY complete item 5 if you are a master or doctoral degree student applicant.

1. Grant Category (check one of the following)

 up to $5,000 Circle One: Faculty or Doctoral Student or Master Student

 up to $15,000 (for doctoral students only) dispersed over 3-years

 up to $15,000 (for faculty only) Circle One: 1-year or 2-year or 3-year

 up to $25,000 (for faculty only) Circle One: 1-year or 2-year or 3-year

2. Research Grant Proposal Title (10-word limit)

3. Principal Investigator/Researcher

 Name:

 Title:

 Affiliation:

 Address:

 Telephone:

 Email:

4. Co-Investigator(s) (provide the information below for each co-investigator)

 Name:

 Title:

 Affiliation:

 Email:

5. Faculty Advisor/Sponsor (only applicable to master/doctoral student applicants)

 Name:

 Title:

 Affiliation:

 Address:

 Telephone:

 Email:

**PART 3**: **BUDGET SUMMARY** (submit as a separate word document)

**Directions**: Please submit a detailed summary of the anticipated expenses. If applying for a 2-year or 3-year award, submit a summary of the anticipated expenses across the years identified. Use 12-point Times New Roman font when typing the budget (1 page limit).

Sample budget items may include costs for producing/copying study materials (e.g., questionnaires, task sheets, etc.), purchasing/renting technology (cameras, microphones, etc.), purchasing small physical education equipment for the study (e.g., balls, mats, cones, scooters, etc.), paying a stipend to a graduate student(s) for completing study-related work (e.g., data collection, data analysis, data transcription, etc.), costs for open access publication, costs for participant incentives, and costs for presenting at a national/international conference (e.g., conference registration, travel, and accommodations). Indirect costs may also be included in the budget summary (maximum 10% of total budget).

 NOTE: Check with your financial office to determine whether indirect costs are to be included in the budget. The SITL grant program will allow a MAXIMUM of 10 percent of the budgeted funds to be allocated to indirect costs.

**PART 4: RESEARCH ABSTRACT** (submit as a separate word document)

**Directions**: Please submit a research abstract (2,500-word limit not including section headings) using the section headings listed below. Use 12-point New Times Roman font/type. Single space the text and double-space between section headings. If applying for the $15,000 3-year award (doctoral students), submit a research abstract for each proposed study across the three years.

 Section Headings for Abstract

 a. Purpose of the Research Study (problem/question(s) to be examined and expresses possible hypotheses)

 b. Importance and/or Usefulness

 c. Background Literature and Theoretical Framework (literature review)

 d. Research Methods (participant sampling, research design, data collection, measurement tools, data analysis, other)

 e. Potential to Impact the Field of Spectrum Research

 NOTE: While in-text citations are appropriate, do NOT include a reference list.

Evaluation of Research Abstract

The research abstract(s) will be evaluated according to the following eight criteria:

1. Identifies the problem/question(s) to be examined and expresses possible hypotheses.

2. Supports the importance and/or usefulness of the study.

3. Identifies and presents relevant knowledge through the literature review.

4. Proposes appropriate data sampling and measurement tools (research methods).

5. Considers the study’s delimitations and limitations.

6. Potential to impact the field of Spectrum research.

7. Clarity of writing.

8. Clarity of budget.

**PART 5: QUALIFICATIONS STATEMENT** (submit as a separate word document)

ONLY APPLICABLE to master/doctoral student applicants!

**Directions**: Please submit a 1-page statement written by your faculty advisor/sponsor on university letterhead addressing the student and faculty advisor/sponsor’s roles in the research study/studies, and the student’s capability to conduct the proposed research study/studies.

**APPLICATION DUE DATE**

**March 30, 2025**

Email the *Application Packet* (includes a minimum of four word documents) to: Autumn Rosencrantz, SITL Executive Director

rosencrantz.work@gmail.com

The SITL will acknowledge the receipt of all application packet documents.